

EMPL AD HOC REPORT LISTING AND DESCRIPTIONS

ABOLCLAS	LISTING OF ABOLISHED POSITIONS.
ACSHLT	LISTING OF POSITIONS IN EACH AGENCY SORTED BY AGENCY, CLASS, AND SHELTERED.
ACTABL	PRINTS THE ACTION CODE TABLE.
ACTCDPOS	LOCATES ACTIONS ON POSITION FILE AND PRODUCES REPORT.
ACTCODCS	LISTS EMPLOYEE ACTIONS FOR AGENCY AND DATE RANGES; CLASS AND EFFECTIVE DATE ADDED TO SORT.
ACTCODOP	LIST OF ACTION CODES AND EMPLOYEES AFFECTED FOR A TIME RANGE. MAY SELECT CLASS.
ACTCODPS	LIST OF ACTION CODES AND POSITIONS AFFECTED FOR A TIME RANGE.
ACTCOP2	LIST OF SELECTED ACTIONS FOR A TIME RANGE.
ACTCOD1	LIST OF ACTION CODES AND EMPLOYEES AFFECTED FOR A TIME RANGE.
ACTEMPAN	LIST OF ACTIONS FROM THE EMPLOYEE FILE WHERE ANNIVERSARY DATE CHANGED FOR SELECTED DATE.
ACTEMPNS	LIST OF ACTIONS FROM NON-MONETARY AWARDS, NOB-BASE DOLLARS, AND PERCENT ADJUSTMENTS FROM EMPLOYEE FILE.
ACTEMPP\$	LIST OF ACTIONS FROM NON-MONETARY AWARDS, BASE/NON-BASE DOLLARS, AND PERCENT ADJUSTMENTS FROM EMPLOYEE FILE.
ACTEMPSL	LIST OF ACTIONS FROM EMPLOYEE FILE WHERE EMPLOYEE SALARY CHANGED.
ACTEMPSS	LISTS EMPLOYEES WITH ACTION CODE 020 EFFECTIVE 07-01-2000 WHERE ANNIVERSARY DATE CHANGED FROM NEXT OLDER ENTRY FOR ANY OPERATOR ID.
ACTHIST	LIST OF ACTION CODES AND EMPLOYEES AFFECTED FOR A TIME RANGE.
ACTIONSQ	LISTING OF ACTION CODES BY SEQUENCE.
ACTPOS DT	LIST OF ACTIONS FROM THE POSITION FILE.
ADDBLACK	LISTING OF BLACK EMPLOYEES WITH GRADE OF 50 OR HIGHER.
AFTERANN	LISTS NEW SALARY AFTER ANNIVERSARY INCREASE.
AGE	STATISTICS ON NON-Classified FULL AND PART-TIME EMPLOYEES.
AGTABL	PRINTS THE AGENCY TABLE
ALLCLCNT	GIVES STATISTICAL TOTALS ON CLASSIFIED FULL AND PART-TIME EMPLOYEES.
ALLCNT	PRINTS STATISTICAL TOTALS ON ALL STATE EMPLOYEES.
ALLPRESS	EXTRACT OF DTA ON ALL EMPLOYEES TO BE DOWNLOADED TO ANOTHER COMPUTER FOR THE PRESS.
ALPHA	CREATES A FILE OF EMPLOYEE AND POSITION DATA, SAME AS ORGUNIT1.
ALPHAEX	ALPHA LISTING BY AGENCY, OVERTIME STATUS, AND NAME.
ALPHAEXO	ALPHA LISTING BY AGENCY, ORGANIZATIONAL UNIT, OVERTIME STATUS, AND NAME.
ALPHAGR D	ALPHA LISTING BY AGENCY, ORGANIZATIONAL UNIT, GRADE, AND NAME FOR A GRADE RANGE

EMPL AD HOC REPORT LISTING AND DESCRIPTIONS

ALPHAHOM	ALPHA HOME ADDRESS LISTING OF EMPLOYEES SORTED BY AGENCY, NAME, AND SSN-SUFFIX
ALPHAHO2	ALPHA HOME ADDRESS LISTING OF EMPLOYEES SORTED BY AGENCY, ETHNIC, NAME, AND SSN-SUFFIX
ALPHAHO3	LISTS EMPLOYEE HOME ADDRESSES BY AGENCY, NAME, AND DISABILITY.
ALPHAHO4	LISTS EMPLOYEES BY AGENCY, NAME, AND ETHNIC DESCRIPTION.
ALPHALD	ALPHA LISTING BY AGENCY OF CLASSIFIED EMPLOYEES PAYED ABOVE 5640 A MONTH - EXCLUDE OCC GROUP = MED GRADE 1
ALPHAORG	ALPHA LISTING BY AGENCY FOR PAYROLL RECONCILIATION INCLUDES ORGANIZATIONAL UNIT
ALPHA1CS	ALPHA1N LISTING FORMAT--BY AGENCY, NAME PRINTS EXPIRATION DATE
ALPHA1N	ALPHA LISTING BY AGENCY FOR PAYROLL RECONCILIATION INCLUDING ORGANIZATIONAL UNIT
ALPHA2N	ALPHA LISTING BY AGENCY FOR PAYROLL RECONCILIATION INCLUDING ORG UNIT, FTE, AND POSITION STATUS DESCRIPTION
ANNIFUTR	LIST OF EMPLOYEES THAT SHOULD RECEIVE ANNIVERSARY INCREASES FOR A SPECIFIC TIME RANGE.
ANNIPASE	CREATES A FILE OF ANNIVERSARY INFORMATION.
ANNIPAST	LIST OF EMPLOYEES THAT RECEIVED ANNIVERSARY INCREASES IN A SPECIFIC TIME RANGE.
ANNIPAS2	LISTS EMPLOYEES AND DATES OF ANNIVERSARY INCREASES FOR THE JUDICIAL DEPARTMENT.
ANNIPA3	SECOND PART OF ANNIPAST MODIFIED FOR THE JUDICIAL DEPARTMENT.
ANNLIST	LISTING OF CLASSIFIED EMPLOYEES BY AGENCY, NAME, AND ANNIVERSARY DATE.
ANNVDATE	LISTING OF EMPLOYEES BY DEPARTMENT, ANNIV MONTH, NAME
AUDIT155	LISTS ACTION BEFORE AND ACTION 155 FOR COMPARISON BY AGENCY AND DATE RANGES.
AUDIT420	LISTS 420 PROMOTIONS AND RELATED ANNIVERSARY INCREASES.
AUSES155	SES - 155 SALARY INCREASES.
AVGSTUFF	REPORT OF EMPLOYEE AVERAGES BY DEPARTMENT, ETHNIC, AND SEX.
BADDHAND	LIST OF DISABLED ACTIVE EMPLOYEES.
BOTHADDP	NAME, HOME AND BUSINESS ADDRESSES FOR EMPLOYEES.
BRTHDATE	LISTING OF EMPLOYEES BY AGENCY, BY BIRTH DATE, BY NAME
BRTHDAT2	LISTING OF EMPLOYEES BY AGENCY, BY NAME, BY BIRTHDATE
BRTHMON	LISTING OF EMPLOYEES BY DEPARTMENT, BIRTH MONTH, NAME
BRTHMON2	LISTING OF EMPLOYEES BY DEPARTMENT, BIRTH MONTH, NAME INCLUDES ANNIVERSARY DATE
BUSADDLM	LIST OF MANAGERS AND OFFICIALS BY AGENCY WITH BUSINESS ADDRESS AND PHONE.

EMPL AD HOC REPORT LISTING AND DESCRIPTIONS

BUSADDP	LIST OF ACTIVE EMPLOYEES WITH BUSINESS ADDRESS AND PHONE.
CERTEMP	LIST OF CERTIFIED, CLASSIFIED, ACTIVE EMPLOYEES.
CERTEMP1	LIST OF TRIAL SERVICE EMPLOYEES.
CERTEMP2	PRINTS MAILING LABELS ONLY FOR CERTIFIED EMPLOYEES.
CHECKDEM	LISTS DUPLICATE DEMOGRAPHIC RECORDS.
CHECKPRM	LISTS DUPLICATE PRM RECORDS.
CITIZECD	PRINTS THE CITIZENSHIP TABLE.
CITYCD	PRINTS THE CITY CODE TABLE.
CITYCDN	COUNT OF FUNDED FILLED AND VACANT POSITIONS BY CITY AND COUNTY.
CITYCODE	LISTING BY AGENCY, CITY CODE, AND NAME.
CITYLIST	LIST OF CLASSIFIED EMPLOYEES BY AGENCY, CITY CODE, AND CLASS.
CITYPOS	LISTS NUMBER OF POSITIONS FOR A SPECIFIC AGENCY, DATE, CLASS, AND CITY CODE.
CLASACT	LIST OF ACTIVE CLASSIFIED CLASSES FOR CURRENT DATE.
CLASACT2	LIST OF ACTIVE NON-CLASSIFIED CLASSES FOR CURRENT DATE.
CLASACT3	LISTS ACTIVE CLASSIFIED CLASSES.
CLASCNT	COUNT OF ACTIVE CLASSIFIED POSITIONS BY CLASS FOR CURRENT DATE.
CLASCNTA	SUMMARY COUNT OF CLASSIFIED POSITIONS BY AGENCY AND CLASS CODE.
CLASDTDL	PRINTS OUT CLASS INFO BY SELECTED CLASSES AND DATE THAT HAVE AN 020 ACTION.
CLASEEO	LISTS EEO - SOC CODES FOR ACTIVE CLASSES.
CLASEEOV	LISTS EEO - XOC CODES FOR ABILISHED CLASSES.
CLASGRD	LISTS CLASSIFIED CLASSES BY GRADE WITH ERROR MESSAGE FOR GRADE OR SALARY.
CLASHST#	PRINTS OUT CLASS HISTORY FOR SELECTED CLASSES.
CLASJUD	LISTS OF ACTIVE JUDICIAL/PUBLIC DEFENDER CLASSES FOR CURRENT DATE.
CLASJUDF	CREATES A FILE OF CLASJUD FOR DOWNLOAD.
CLASLIST	LISTS ACTIVE CLASS CODES AND TITLES.
CLASORTC	LISTING OF POSITIONS IN EACH CLASS, BY AGENCY TWO REPORTS ARE PRODUCED - FUNDED POSITIONS AND NON-FUNDED TEMPORARY POSITIONS
CLASSCD	WRITES A CLASS FILE TO A DATA SET NAMED 'G.CLASSES.'
CLASSCD2	WRITES THE CLASS FILE TO A DATASET NAMED 'G.CLASSES2' FOR RELOADS TO CPPS CLASS FILE.
CLASSETH	COUNT OF SEX AND ETHNICITY BY CLASS, DEPARTMENT, AND AGENCY
CLASSORT	LISTING OF POSITIONS IN EACH AGENCY, BY CLASS TWO REPORTS ARE PRODUCED - FUNDED POSITIONS AND NON-FUNDED TEMPORARY POSITIONS. INCLUDES SALARY RANGE OR STEP RANGE.
CLASSUM	SUMMARY COUNT OF CLASSIFIED FUNDED POSITIONS BY CLASS AND AGENCY.

EMPL AD HOC REPORT LISTING AND DESCRIPTIONS

CLASSVET	COUNT AND PERCENT OF CLASSIFIED VETERANS BY AGENCY.
CLSNPOPOS	LISTS ACTIVE CLASSES WITHOUT ACTIVE POSITIONS BY OCCUPATIONAL GROUP.
CNEWHIRE	COUNTS OF NEW HIRES BY AGENCY FOR SELECTED DATES FROM THE EMPLOYEE FILE.
CNEWHIR1	COUNTS OF NEW HIRES BY AGENCY FOR SELECTED DATES FROM THE POSITION FILE.
CNTYCDN	COUNT OF FILLED AND FUNDED-VACANT POSITIONS BY COUNTY AND AGENCY.
CNTYPOS	COUNT OF FILLED AND VACANT-FUNDED POSITIONS BY CLASS, AGENCY, AND COUNTY.
CNTYPOSF	COUNT OF CLASSIFIED, FULL-TIME, FILLED POSITIONS BY COUNTY.
CNTYTTL	COUNT OF FILLED AND FUNDED-VACANT POSITIONS BY COUNTY AND AGENCY. FORMAT DIFFERS FROM CNTYCDN.
CNTYTTLP	COUNT OF FILLED AND FUNDED-VACANT POSITIONS BY COUNTY AND AGENCY. HAS DIFFERENT FORMAT THAN CNTYCDN.
COMPLAN7	LISTS CLASSIFIED CLASSES IN CODE ORDER WITH MONTHLY SALARIES FOR STEPS ONE THROUGH SEVEN.
COPYD	COPIES A RECORD FROM PRODUCTION TO DEVELOPMENT.
COPYT	COPIES A RECORD FROM PRODUCTION TO TEST.
COSTFUND	READS POSITION FILE AND COLLECTS FUNDING SOURCES, CALCULATES THE AVERAGE FUNDS AND TOTAL FUNDS.
COUNTACT	COUNT OF ACTIONS IN THE EMPLOYEE FILE BY MONTH FOR A DATE RANGE.
COUNTETD	COUNT OF ACTIVE POSITIONS WITH ETHNIC CODE BY TYPE, DEPARTMENT, EEO4 GROUP, AND GRADE.
COUNTSEX	COUNT OF ACTIVE CLASSIFIED POSITIONS WITH SEX BY GRADE.
COUNTVET	COUNT OF ACTIVE CLASSIFIED FULL AND PART-TIME POSITIONS.
CPPEEO1	PACE/CPD RATINGS BY EEO CATEGORY FOR A SELECTED DATE.
CSORTSAL	LISTS ALL FUNDED POSITIONS, BY AGENCY, CLASS, AND POSITION NUMBER.
DELFCOMP	DELETES FILES FROM THE EMPL-CPPS FILE COMPARE PROGRAM AFTER A GOOD RUN.
DELJOB	DELETES ONE JOB RECORD.
DELNON	DELETES NON-CLASSIFIED EMPLOYEES AND THEIR RELATED JOB AND PRM RECORDS, AND ABOLISHES POSITIONS.
DELPRM	DELETES INDIVIDUAL PAY-RET-MISC RECORDS.
DEMOINFO	LISTS DEMOGRAPHIC INFORMATION FOR EMPLOYEES.
DOWNCNT	STATISTICS ON ACTIVE DOWNTOWN DENVER EMPLOYEES.
DUPPHZII	LISTS POSITIONS WITH MULTIPLE PHASE II ACTIONS.
EDUCLVL	LISTS EDUCATION LEVEL OF EMPLOYEES.
EEOACT	LISTS NEW HIRES, PROMOTIONS, TRANSFERS, DEMOTIONS, SEPARATIONS, RETIREMENTS, AND LAYOFFS FOR SELECTED DATES.

EMPL AD HOC REPORT LISTING AND DESCRIPTIONS

EEOANU	EEO ANNUAL REPORT PROGRAM INCLUDING NEW HIRES, PROMOTIONS, TRANSFERS, DEMOTIONS, SEPARATIONS, RETIREMENTS, LAYOFFS, AND WORKFORCE PROFILE. MAY INCLUDE CU AND CSU.
EEOANUT	SIMILAR TO EEOANU BUT EXCLUDES CU AND CSU.
EEOANUT1	SAME AS EEOANUT EXCEPT INCLUDES WORKFORCE AND NEW HIRES ONLY.
EEOANU2	SECOND STEP OF EEOANU TO GET FILES READY FOR DOWNLOAD.
EEOANU3	THIRD STEP OF EEOANU TO GET COUNTS (NO PERCENTAGES).
EEOC2	LISTS ALL EMPLOYEES BY AGENCY, ORGANIZATIONAL UNIT, CLASS, SEX, AND ETHNICITY.
EEOTDN	RUNS AN EEO REPORT LISTING TEMPORARY EMPLOYEES HIRED PERMANENT AT A LOWER GRADE.
EEOTMP	RUNS TEMPORARY TO PERMANENT EEO4 REPORT WITHOUT NAMES.
EEOTPH	RUNS THE CLASSIFIED DISABLED TEMPORARY TO PERMANENT EEO4 REPORT.
EEOTPN	RUNS TEMPORARY TO PERMANENT EEO4 REPORT WITH NAMES.
EEOUTL	UTILIZATION REPORTS BY EEO CATEGORIES, JOB GROUPS, AND CLASSES FOR REGULAR EMPLOYEES FOR A SELECTED DATE.
EEOWFP	WORKFORCE PROFILE BY EEO CATEGORIES.
EEOW1	SPECIAL VERSION OF EEO1 FOR THE WILDLIFE SECTION OF DONR.
EEO1C	LIST OF EMPLOYEES BY AGENCY, BY CLASS, BY SEX, BY ETHNICITY.
EEO1D	LISTS ALL EMPLOYEES WITH MULTIPLE SSN SUFFIXES.
EEO1DT	LISTS SELECTED CLASSIFIED EMPLOYEE TRANSACTIONS BY DEPARTMENT, EEO4 GROUP, AND TRANSACTION TYPE.
EEO1G	LISTS SELECTED EMPLOYEE TRANSACTIONS BY AGENCY, GROUP, SEX, AND ETHNICITY.
EEO1GH	EEO1G FOR DISABLED EMPLOYEES ONLY.
EEO1GT	EEO1G WITH TOTALS ONLY.
EEO1I	EEO1C WITH ONLY CLASS TOTALS, NO AGENCY OR GROUP TOTALS.
EEO1P	EEO1C WITH EACH CLASS ON A SEPARATE PAGE.
EEO1R	LISTS SELECTED EMPLOYEE TRANSACTIONS BY AGENCY, BY EEO JOB GROUP, CLASS, SEX, AND ETHNICITY FOR SELECTED DATES.
EEO1RAGC	EEO1R WITH BIRTH DATE AND AGE.
EEO1RAGE	LIST OF EMPLOYEES BY AGENCY, GROUP, AND NAME WITH BIRTH DATE AND AGE.
EEO1RAGO	LISTS EMPLOYEES BY AGENCY, ORGANIZATIONAL UNIT DIVISION (1ST CHARACTERS OF ORG UNIT) CLASS, NAME, AND EFFECTIVE DATE, WITH BIRTH DATE AND AGE.
EEO1RALL	USED WHEN ALL THREE REPORTS, EEO1R, EEO1RGT, EEO1GT, ARE NEEDED FOR STATISTICS. THE LAST TWO REPORTS ARE TOTALS ONLY.
EEO1RG	EEO1R WITHOUT AGENCY BREAKS.
EEO1RGT	SAME AS EEO1RG BUT HAS TOTALS ONLY AND NO DETAIL LINE.
EEO1RT	EEO1R BUT FOR CLASSIFIED, NON-PERMANENT EMPLOYEES ONLY.
EEO1W	SAME AS EEOW1 BUT WITH A DATE RANGE.

EMPL AD HOC REPORT LISTING AND DESCRIPTIONS

EEO11	EEO4 INFORMATION FOR FEDERAL REPORT BY FUNCTION, EEO4 GROUP, AND SALARY FOR A SELECTED DATE FOR CLASSIFIED FULL-TIME EMPLOYEES.
EEO11A	PRINTS EEO ANNUAL REPORTS.
EEO11AG	SORTS EEO REPORTS BY FUNCTION AND AGENCY.
EEO110	INPUT PROGRAM FOR EEO11 AND EEO41.
EEO110A	INPUT PROGRAM FOR EEO11A AND EEO41A.
EEO110J	CREATES EEO FILES FOR THE JUDICIAL DEPARTMENT FOR CLASSIFIED AND NON-CLASSIFIED EMPLOYEES.
EEO2	COUNT OF ALL EMPLOYEES BY AGENCY, EEO JOB GROUP, CLASS, SEX, AND ETHNICITY; EEO1C REPORT WITH NO DETAIL LINE.
EEO2DEPT	COUNT OF CLASSIFIED EMPLOYEES BY DEPARTMENT, AGENCY, EEO GROUP, AND CLASS; EXCLUDES MERIT AND HIGHER EDUCATION.
EEO2MAN	COUNT OF OFFICIALS AND MAANGERS BY DEPARTMENT, AGENCY, AND CLASS.
EEO210	CREATES DATASET USED FOR THE EEO4 CLASSIFIED TEMPORARY TO PERMANENT REPORT.
EEO210J	CREATES DATASETS FOR JUDICIAL EEO REPORTS.
EEO210N	CREATES DATASET FOR THE EEO4 TEMPORARY TO PERMANENT REPORT FOR NON-CLASSIFIED EMPLOYEES.
EEO210N1	SAME AS EEO210N EXCEPT FOR ONE AGENCY.
EEO2101	EEO210 FOR ONE AGENCY.
EE031	SAME AS EEO11 BUT FOR CLASSIFIED FULL-TIME NEW HIRES.
EEO310	INPUT PROGRAM FOR EEO31.
EEO310J	INPUT PROGRAM FOR EEO34J.
EEO34J	EEO REPORT FOR JUDICIAL FOR CLASSIFIED FULL-TIME NEW HIRES.
EEO41	SAME AS EEO11 EXCEPT BY DEPARTMENT, AGENCY, FUNCTION, EEO4 GROUP, AND SALARY.
EEO41J	SAME AS EEO41 EXCEPT FOR JUDICIAL DEPARTMENT.
EEO42J	JUDICIAL EEO REPORTS WITH ORG DESCRIPTION.
EEO43J	JUDICIAL EEO REPORTS WITH HIRE DATE.
EEO6H	AN EEO6 REPORT FOR HIGHER EDUCATION ONLY.
EMACT4CH	LISTS EMPLOYEE STEP ZERO WITH 400 ACTION CODES WHERE ANNIVERSARY DATES CHANGE AND SALARY RANGE REMAINS CONSTANT.
EMAILADD	LISTING OF EMPLOYEE E-MAIL ADDRESSES BY AGENCY AND NAME.
EMPACTOR	SELECTED EMPLOYEE ACTIONS BY AGENCY WITH SALARY INFORMATION.
EMPBYREL	EMPLOYEE INFORMATION FOR OCCUPATIONAL GROUP PS.
EMPCLASS	LISTS ALL FUNDED POSITIONS BY AGENCY, CLASS, AND POSITION NUMBER.
EMPCLCHG	EMPLOYEE STEP=0 ENTRIES WHERE CLASS AND SALARY RANGE CHANGED SINCE 7-1-1998 (OPEN RANGE).
EMPCLS2	LISTS EMPLOYEES IN SELECTED CLASSES.
EMPCNT	CLASSIFIED EMPLOYEE COUNTS BY AGENCY FOR A SELECTED DATE.
EMPCNTNC	SAME AS EMPCNT BUT FOR NON-CLASSIFIED EMPLOYEES.
EMPCNTS	EMPLOYEE TOTALS BY AGENCY AND POSITION STATUS.

EMPL AD HOC REPORT LISTING AND DESCRIPTIONS

EMPCOUNT	COUNT OF EMPLOYEES BY COUNTY,OR BUSINESS ZIP CODE, OR HOME ZIP CODE.
EMPFIND	LIST OF EMPLOYEES IN A SPECIFIC AGENCY FOR A SPECIFIC DATE WITH STEP AND STEP-SIX MONTHS.
EMPFINDJ	SAME AS EMPFIND BUT FOR THE JUDICIAL DEPARTMENT.
EMPHISTD	PRINTS OUT EMPLOYEE HISTORY TO A FLAT FILE FOR DOWNLOAD.
EMPHIST3	EMPLOYEE HISTORY INCLUDING CLASS TITLES AND OMITTING SOME DATES.
EMPHIST4	PRINTS OUT EMPLOYEE HISTORY - MODIFIED FOR DEPT OF HUMAN SERVICES - INCLUDES WORK ADDRESS AND ORG UNIT.
EMPHIST5	CREATES A FILE OF INFORMATION CONTAINED IN EMPHIST3.
EMPHIST6	PRINTS EMPLOYEE HISTORIES FOR AN AGENCY. REPLACED EMPHIST AND EMPHIST6.
EMPHST6#	EMPLOYEE HISTORY REQUIRING ENTRY OF SSN(S).
EMPINFJ2	EMPLOYEE INFORMATION FOR A SELECTED DATE FOR THE JUDICIAL DEPARTMENT. EMPLOYEES WITH MULTIPLE SSN SUFFIXES ARE COUNTED ONCE.
EMPINFJ5	STAFFING PATTERN FILE FOR DAVID KRIBS AT THE JUDICIAL DEPARTMENT.
EMPINFOJ	EMPLOYEE INFORMATION FOR A SELECTED DATE. CREATED FOR THE JUDICIAL DEPTMENT. COUNTS EACH SSN SUFFIX.
EMPJOBAC	MATCHES EMPLOYEE SUFFIX AND POSITION NUMBER WITH ACTIVE INFORMATION ON THE JOB RECORD.
EMPJOBAL	MATCHES EMPLOYEE SSN-SUFFIX AND POSITION NUMBER WITH ALL JOB RECORDS.
EMPJOBMS	LISTS ACTIVE EMPLOYEE RECORDS WITHOUT ACTIVE JOB RECORDS.
EMPLSTDT	EMPLOYEE LISTING WITH POSITION CLASS FRO GIVEN DATES; DISPLAYS AGENCY, ORGANIZATIONAL UNIT AND DESCRIPTION.
EMPLSTD2	SAME AS EEMPLSTDT BUT DISPLAYS AGENCY AND AGENCY DESCRIPTION.
EMPMHEOD	LISTS EMPLOYEES FOR SELECTED DATES FOR A SELECTED AGENCY OR RANGE.
EMPORGID	LISTS EMPLOYEES WITHOUT A SELECTED ORG ID IN A SELECTED AGENCY DESCRIPTION.
EMPSALCH	READS THROUGH EMPLOYEE HISTORY ENTRIES BACK TO START OF OPEN RANGE, SINCE 07-01-1998.
EMPSELDT	LISTS SELECTED ACTIVE POSITONS BY AGENCY ON A GIVEN DATE.
EMPSTAT	LIST OF NON-CERTIFIED EMPLOYEES BY AGENCY WITH DATE CERTIFICATION IS DUE.
EMPSTEP6	ACTIVE CLASSIFIED EMPLOYEES WITH CURRENT STEP-6-MONTHS OF 60.
EMPSTP6X	ACTIVE CLASSIFIED EMPLOYEES WITH CURRENT STEP-6-MONTHS LESS THAN 60.
EO1CDATC	LIST OF CLASSFIED FULL-TIME, PART-TIME AND SEASONAL EMPLOYEES BY AGENCY, EEO JOB GROUP, AND CLASS.

EMPL AD HOC REPORT LISTING AND DESCRIPTIONS

EO1CDATE	LISTS ALL EMPLOYEES BY AGENCY, EEO GROUP, CLASS, SEX, AND ETHNICITY FOR AN AGENCY AND CLASS RANGE.
EO1DTAGE	EO1CDATE WITH BIRTH DATE, AGE, AND NO CLASS BREAKS.
EO1PDATE	EO1CDATE WITH EACH CLASS ON A SEPARATE PAGE.
ETHNIC	LISTING OF EMPLOYEES WITH AN ETHNIC CODE OF ZERO.
FILEBADD	DOWNLOAD FILE WITH NAME, HOME AND BUSINESS ADDRESSES.
FILEBAD2	SIMILAR TO FILEBADD WITH WORK AND E-MAIL ADDRESSES.
FILEBUS	SIMILAR TO FILEBAD2 WITH WORK ADDRESS.
FILECLAS	CREATES A FILE OF POSITION CLASS AND AGENCY INFORMATION FOR DOWNLOAD.
FILEFUND	EXTRACT OF PERSONNEL DATA ON ACTIVE CLASSIFIED EMPLOYEES.
FILENDCE	COUNT OF SELECTED EMPLOYEE ACTIONS BY CLASS AND EEO4 GROUP.
FIXFLSA	RUNS NATURAL PROGRAMS THAT ADD HISTORY OCCURRENCE TO A CLASS OR POSITION. RE-ENTERS 10-01-94 FLSA CHANGES.
FTECALC	LISTS FTE FOR EACH ALLOTMENT BASE VALUE FROM ONE TO 2080.
FUND2	LISTS FUNDING OF POSITIONS BY AGENCY AND POSITION NUMBER.
GFNBSES1	EXTRACT OF EMPLOYEE AND DEMOGRAPHIC INFORMATION FOR SES EMPLOYEES.
GMA0RG	ALPHA LISTING BY AGENCY FOR PAYROLL RECONCILIATION INCLUDING ORG UNIT.
GPOSTATC	LISTS CLASSIFIED POSITIONS BY AGENCY AND POSITION NUMBER.
GPOSTATN	LISTS NON-CLASSIFIED POSITIONS BY AGENCY AND POSITION NUMBER.
GRDADD	LISTS ACTIVE CLASSIFIED MINORITY GROUPS FOR SELECTED GRADES.
GRDEEO	LISTS ALL CLASSIFIED FULL AND PART-TIME EMPLOYEES BY GRADE FOR SELECTED GRADES.
GRDEEONM	LISTS ALL CLASSIFIED FULL AND PART-TIME EMPLOYEES BY NAME FOR SELECTED GRADES.
GRDEMP	PERMANENT EMPLOYEES BY EEO CATEGORY AND GRADE FOR SELECTED AGENCIES AND DATE.
GRDSPEC	LISTS ACTIVE CLASSIFIED BLACK EMPLOYEES FOR SELECTED GRADES.
GRJUDDOP	REPORT ACTCODOP FOR AGENCY JAA WITH ACTION CODES 301 AND 302 ONLY.
GZCOFRS	LISTING OF COFRS AGENCY CODES AND AGENCY DESCRIPTIONS.
GZNCLASS	ACTIVE NON-CLASSIFIED EMPLOYEE REPORT BY AGENCY, FOR AGENCY PAA THRU PKA ONLY.
GZSTEP6	EMPLOYEES WHO HAVE 60 STEP-6-MONTHS BY AGENCY, FOR AGENCY PAA THRU PKA ONLY.
GZTSTEP	EMPLOYEES IN T STEP FOR A SELECTED PERIOD.
HOMEADDR	LIST OF ALL ACTIVE EMPLOYEE HOME ADDRESSES BY AGENCY.
HOMEADD2	CREATES A DATA SET OF HOME ADDRESSES FOR EMPLOYEES IN A SELECTED AGENCY.
HOMEADD3	PRINTS OUT DATA SET TO IMPACT PRINTER WITH ADDRESS LABELS.
IELIST	LIST OF EMPLOYEES BY YEARS OF SERVICE USING INITIAL EMPLOYMENT DATE.

EMPL AD HOC REPORT LISTING AND DESCRIPTIONS

IELIST2	SAME AS IELIST BUT WITH A DATE LIMIT.
IEYEARS	LISTING OF EMPLOYEES BY YEARS OF SERVICE FROM INITIAL EMPLOYMENT DATE.
I9VISA	LIST OF EMPLOYEES BY AGENCY AND NAME WITH I9 AND VISA INFORMATION.
JBCRETS	RETIREMENTS BY DATE AND AGENCY.
JOBGROUP	LISTING OF JOB GROUPS WITH CLASSES.
JUDPRFRM	CREATES A JUDICIAL EMPLOYEE FILE TO BE RUN MONTHLY.
KAZAA	PRINTS SEVEN RPORTS FOR AGENCY KAA ONLY. THEY ARE: ALPHA1N, POSTAT1, CLASORTL, ORGUNIT2, HOMEADDR, TOVERPMR, AND ORGANIV1.
MERALPH	ALPHA1N FOR THE MERIT SYSTEM.
MERCLS	CLASSORT FOR THE MERIT SYSTEM.
MERCLSC	CLASORTC FOR THE MERIT SYSTEM'
MERITVAC	CREATES A FILE OF VACANT POSITIONS TO BE ABOLISHED WITH GZMER201 FOR THE MERIT SYSTEM.
MERIT501	USED TO TERMINATE MERIT EMPLOYEES.
MERPOST	POSTAT1 FOR THE MERIT SYSTEM.
NATRUN3	USED TO EXECUTE GZMER201 TO ABOLISH MERIT POSITIONS.
NEEDDATA	LISTING OF EMPLOYEES WITH A SSN OF ZERO.
NEEDDAT2	SAME AS NEEDDATA EXCEPT INCLUDES A TOTAL.
NEWHIRES	COUNT BY CLASS OF NEW HIRES FOR SELECTED DATES.
NEWHIRE2	SAME AS NEWHIRES EXCEPT THE EXCLUSION OF CU AND CSU.
NEWHIRE3	SAME AS NEWHIRES BUT MAY SELECT AGENCY.
NEWTTERM	COUNTS OF NEW HIRES AND TERMINATIONS BY YEAR FOR SIX YEARS.
NONBASE	CREATES A FILE OF EMPLOYEES WITH NON-BASE DOLLAR ADJUSTMENTS.
NOPACE	LISTS EMPLOYEES MISSING PACE RATINGS BY AGENCY AND ORGANIZATIONAL UNIT.
OCCSTUDY	LISTS EMPLOYEES WITH A 003 ACTION CODE, OCCUPATIONAL STUDY.
ORGANIV1	LISTS EMPLOYEES BY ORGANIZATIONAL UNIT FOR ANNIVERSARY MONTHS 01 THRU 12.
ORGLIST	PRINTS THE AGENCY TABLE WITH ORGANIZATIONAL UNITS AND TITLES.
ORGUNIT1	PRINTS A POSITION STATUS REPORT BY AGENCY AND ORG UNIT
ORGUNIT5	PRINTS A POSITION STATUS REPORT BY AGENCY, THE FRIST TWO NUMBERS OF THE ORGANIZATIONAL UNIT, ORGANIZATIONAL UNIT, CLASS, POSITION
ORGUNIT6	PRINTS A POSITION STATUS REPORT BY AGENCY, AND ORGANIZATIONAL UNIT; SAME AS ORGUNIT1.
PAARETIR	LISTS RETIREMENTS FOR SELECTED DATES AND AGENCIES.
PACEAGNY	SUMMARY COUNT OF CURRENT PACE RATINGS BY AGENCY.
PACEAGY2	SUMMARY COUNT OF CURRENT PACE RATINGS FOR CPP ONLY.
PACECLAS	SUMMARY COUNT OF CURRENT PACE RATINGS BY DEPT AND CLASS.
PACECLS2	SAME AS PACECLAS EXCEPT FOR CPP ONLY.

EMPL AD HOC REPORT LISTING AND DESCRIPTIONS

PACEEO2	PACE RATINGS BY AGENCY AND EEO CATEGORY.
PACEGRDE	SUMMARY COUNT OF PACE RATINGS BY DEPARTMENT AND GRADE.
PACEGRD2	SUMMARY COUNT OF CPP PACE RATINGS BY DEPT AND GRADE.
PACEINFO	LIST OF RATINGS, RATING DATES, RATING TYPES, AND RATING DUE DATES.
PACERPT	CURRENT PACE RATINGS BY AGENCY AND NAME.
PACESCOR	CURRENT PACE RATINS BY AGENCY, RATING, AND NAME.
PACEUNIT	SUMMARY COUNT OF PACE RATINGS BY AGENCY AND ORGANIZATIONAL UNIT.
PACEUNT2	SUMMARY COUNT OF CPP PACE RATINGS BY AGENCY AND ORGANIZATIONAL UNIT.
PHZIIREP	LISTS POSITIONS WITHOUT PHASE II ACTIONS.
PIEVAL	COUNTS OF CLASSIFICATION ACTIONS ON FILLED AND VACANT POSITIONS; UP, DOWN, ACROSS, SUSTAIN.
PNUREPT	LISTS POSITIONS WITH PNU (POSITION NOT UPDATED) ACTION THAT WILL BE CHANGED TO 404 (SAME PLACEMENT) ACTION.
POSCNT	COUNT OF POSITIONS AND PERCENT OF APPOINTMENT BY CLASS AND DEPARTMENT.
POSDCDAT	COUNTS OF POSITIONS BY CLASS TYPE, DEPARTMENT, AND AGENCY FOR A SELECTED DATE.
POSFTE	CLASSIFIED FUNDED POSITION SUMMARY BY AGENCY FOR A SELECTED DATE.
POSFTENC	NON-CLASSIFIED FUNDED POSITION SUMMARY BY AGENCY FOR A SELECTED DATE.
POSFTETT	CLASSIFIED AND NON-CLASSIFIED FUNDED POSITION SUMMARY BY AGENCY FOR A SELECTED DATE.
POSFTEYR	JUDICIAL FUNDED POSITION SUMMARY FOR A SELECTED DATE.
POSFTE38	CLASSIFIED FUNDED POSITION SUMMARY FOR TEMPORARY EMPLOYEES ONLY.
POSHIST	PRINTS POSITION HISTORIES.
POSLIST	LISTS BASIC EMPLOYEE AND POSITION INFORMATION.
POSLIS2	LISTS BASIC EMPLOYEE AND POSITION INFORMATION; INCLUDES ABOLISHED POSITIONS.
POSOT	LISTS POSITION OVERTIME INFORMATION.
POSTAT1	PRINTS A POSITION STATUS REPORT BY AGENCY BY POITION NUMBER, WITH THE POSITION NUMBER PRINTED FIRST
POSTAT2	LISTS ABOLISHED POSITIONS BY AGENCY AND POSITION NUMBER.
POSTAT3	PRINTS A POSITION STATUS REPORT BY AGENCY BY POSITION NUMBER, WITH THE POSITION NUMBER PRINTED FIRST INCLUDES PART-TIME POSITIONS ONLY
POSTAT4	POSITION AND FTE COUNTS FOR SELECTED AGENCIES CLASSIFIED POSITIONS ONLY
POSVTDAT	LISTS VACANT POSITIONS BY CLASS TYPE, DEPARTMENT, AGENCY, AND POSITION NUMBER FOR A SPECIFIC DATE.

EMPL AD HOC REPORT LISTING AND DESCRIPTIONS

POS4IT	CREATES A FILE OF FILLED AND VACANT INFORMATION TECHNOLOGY (IT) POSITIONS. DATA IS USED BY MEMBERS POS4IT2 THRU POS4IT5.
POS4IT2	LISTS PERMANENT IT POSITIONS BY AGENCY AND CLASS.
POS4IT3	LISTS VACANT IT POSITIONS BY AGENCY FOR A SELECTED DATE.
POS4IT4	LISTS YEARS OF SERVICE FOR PERMANENT FULL-TIME IT EMPLOYEES BY AGENCY AND CLASS.
POS4IT5	LISTS YEARS OF SERVICE FOR PERMANENT FULL-TIME IT EMPLOYEES BY CLASS.
PRINTSEC	PRINTS THE EMPL AND ADS SECURITY REPORTS.
PRMEMPST	JUDICIAL LIST OF EMPLOYEES WITH AN INACTIVE EMPLOYEMNT STATUS.
PRMREC2	LISTS EMPLOYEES WITHOUT A PRM RECORD.
PRNTDOC	PRINTS ONE TSO MEMBER.
PRNTNAT	PRINTS NATURAL MEMBERS.
PROMOS	COUNT BY CLASS OF PROMOTIONS FOR SELECTED DATES.
PROMOS2	LISTS PROMOTIONS BY AGENCY FOR SELECTED DATES.
PROVEXG1	LISTS PROVISIONAL AND CONDITIONAL EMPLOYEES BY EXPIRATION DATE. LISTS THE NAME AND SALARY INFORMATION WITH 6 MONTHS ADDED TO HIRE DATE
RETIREPL	LISTS EMPLOYEES WITH BLANK RETIREMENT INFORMATION BY AGENCY.
RETIREYR	RETIREMENT ELIGIBLE EMPLOYEES FOR A SELECTED DATE.
SAVEPAY	LISTING OF EMPLOYEES BY DEPARTMENT, SSN, NAME; INCLUDES SAVED-PAY DATE AND NEW-SALARY.
SAVEPAY2	LISTS ALL EMPLOYEES WITH A SAVED-PAY DATE BY DEPARTMENT.
SEPRSN	CHANGES SEPARATION REASONS AND PRINTS A REPORT OF TERMINATED EMPLOYEES.
SEPS	FINDS SEPARATIONS FOR A SELECTED AGENCY AND DATE RANGE AND PRODUCES A DATA SET WITH HOME ADDRESSES.
SEPSDISB	LISTS TERMINATED EMPLOYEES FOR A DATE RANGE WITH DISABILITY AND HOME ADDRESS.
SEPSETH	LISTS TERMINATED EMPLOYEES FOR A DATE RANGE BY AGENCY, NAME, AND ETHNICITY.
SEPS2	LISTS EMPLOYEES WITH SEPARATION REASON 23, 'UNABLE TO RETURN TO WORK AFTER SIX MONTHS ...'
SEPS506	LISTS EMPLOYEES WITH SHORT-TERM DISABILITY SEPARATIONS.
SERVYRS	LISTS EMPLOYEES BY YEARS AND MONTHS OF SERVICE USING THE ADJUSTED SERVICE DATE.
SNAPDATE	TAKES A SNAPSHOT OF THE EMPLOYEE AND POSITION RECORDS FOR A SELECTED DATE.
SNAPJUD	TAKES A SNAPSHOT OF JUDICIAL EMPLOYEE AND POSITION RECORDS FOR THE CURRENT DATE.
SOCODES	PRINTS THE SOC TABLE AND LISTS CLASSES THAT DON'T HAVE VALID SOCS.
SSCLASSD	LISTS FUNDED POSITIONS BY DEPARTMENT, CLASS, ADJUSTED SERVICE DATE, AND RATING FOR LAYOFFS.

EMPL AD HOC REPORT LISTING AND DESCRIPTIONS

SSCLASS2	CREATED AS AN ADDITION TO SSCLASSD. WILL ADD MORE DEPARTMENTS TO THE DATA SET USED FOR THE FINAL REPORT.
SSYEARS -	LISTING OF EMPLOYEES BY YEARS OF SERVICE USING THE ADJUSTED SERVICE DATE.
STEP6MOS	ALPHA LISTING OF EMPLOYEES WITH 60 MONTHS IN STEP 6 FOR AN ANNIVERSARY DATE RANGE.
STEP8	LISTS EMPLOYEES IN STEPS 8 AND 9.
SUPERPOS	SUPERVISOR POSITION AND RATINGS FOR CLASSIFIED AND MERIT REGULAR EMPLOYEES.
SUPERPO2	SIMILAR TO SUPERPOS BUT WITH A DIFFERENT SORT AND FORMAT.
SUPERS	SIMILAR TO SUPERPO2 BUT WITH A DIFFERENT FORMAT.
TAPEASCI	EXTRACTS FILE OF HOME AND WORK ADDRESSES FOR ALL ACTIVE EMPLOYEES.
TEMPEXG1	LISTS EMPLOYEES WITH AN EXPIRATION DATE.
TEMPFIND	LISTS ALL TEMPORARY EMPLOYEES.
TEMPHIRE	LISTS TEMPORARY HIRES FOR A DATE RANGE.
TERMAGNY	LISTS ALL EMPLOYEES LEAVING AN AGENCY.
TERMBACK	LISTS EMPLOYEE THAT LEFT STATE SERVICE FOR ONE TO FIVE YEARS AND RETURNED.
TERMCAT	LISTS SEPARATION GROUPS WITH SEPARATION REASONS.
TERMCLA	LISTS ALL SEPARATED EMPLOYEES.
TOVERPMJ	TURNOVER STATISTICS BY AGENCY, CLASS, AND REASON FOR SELECTED DATES FOR CLASSIFIED JUDICIAL EMPLOYEES.
TOVERPMR	TURNOVER STATISTICS BY AGENCY, CLASS, AND REASON FOR SELECTED DATES AND AGENCIES, CLASSIFIED.
TOVRPMJ2	SAME AS TOVERPMJ EXCEPT FOR NON-CLASSIFIED EMPLOYEES.
TSO2NAT	MOVES A PROGRAM FROM TSO TO NATURAL.
VACANT	CLASSIFIED FUNDED POSITION SUMMARY FOR AN AGENCY AND DATE RANGE.
VACLIST	LISTS ALL VACANT, CLASSIFIED, FUNDED, FULL OR PART-TIME POSITIONS BY EEO JOB GROUP AND CLASS TITLE.
VACPOS	LISTS ALL VACANT POSITIONS BY AGENCY AND EEO CATEGORIES.
VACPOS2	SAME AS VACLIST EXCEPT FOR A DIFFERENT SORT.
VACTIME	SAME AS VACLIST WITH YEARS AND/OR MONTHS VACANT.
VACTIME2	CLONE OF VACTIME BUT WITH A DIFFERENT SORT.
VETERANS	COUNT OF ACTIVE CLASSIFIED VETERANS AND THEIR VETERAN TYPES BY AGENCY.
WORKADDR	LISTS ALL ACTIVE EMPLOYEE BUSINESS ADDRESSES BY AGENCY.
WORKADD2	SAME AS WORKADDR BUT WITHOUT SSN, PO BOX, BUILDING, AND STATE.
WORKADR2	SAME AS WORKADDR BUT INCLUDES POSITION NUMBER.